

Instructional Directors' Meeting
September 6, 2005
Minutes

Attending were Yvonne Williams, Greta Hecker, Wayne Blinka, Bob Gordon, John Spradling, Ronda Palmer, Terry Conroy, Chuck Abshier, David Day, and Lynn Parks.

The agendas were distributed.

[Agenda item 1] John distributed copies of a flier advertising a lecture by Dr. James Watson (co-discoverer of DNA) on Wednesday, September 21 at 7:00 p.m. The lecture, which is free, will be held at the MCC Conference Center, 4601 N. 19th Street.

[Agenda item 2] John noted that COP 7.10 will be revised so that a student who earned a "W" can test out of that course later if the department chair deems that appropriate. To test out, students must pay a fee equivalent to the tuition for the course. (If they successfully test out, the grade issued is "CR" for credit.)

[Agenda item 3] John noted that as renovations are completed on the ITC building, we are creating some additional space in the west side of ITC (above drafting). We are studying the issue of what program(s) might be relocated in that area. Discussion ensued. Greta suggested moving programs off the flight line; John said that moving TEL was a possibility. John noted that building utilization continues to be a concern, and we need to use our space more fully.

[Agenda item 4] John noted that the workforce development area will begin reporting directly to President Stuckly.

[Agenda item 5] John noted that we need to develop a group of 8-week courses to run October 17-December 9 to help address the educational needs of persons displaced from Hurricane Katrina. We're also looking at offering 20-25 houses for families and providing employment opportunities for them. These students will pay in-state tuition. Chuck thought that Texas Grant money might cover some of their costs. Discussion ensued. David thought that Special Problems courses might be used in some cases to provide more flexibility in accommodating students' needs.

ACTION: Directors will ensure that their department chairs begin planning for a set of 8-week courses to run October 17-December 9. A tentative listing of offerings should be ready for discussion in one week (by the September 13 directors' meeting).

[Agenda item 6] Miscellaneous

Ronda distributed to the directors copies of the budget pages for their accounts.

John reported that, on Professional Development Day (October 14) there would be a general session followed by mandatory morning and afternoon sessions for faculty and supervisors and choices of sessions for staff. All personnel are required to attend.

David said he had been faced with the situation regarding Baylor students being required to take DORI here (and the equivalent class at Baylor).

Terry said a new drive, the “R” drive, will be up and running on September 7 for access of various campus resources. There will be areas for faculty, department chairs, cluster directors, etc.

John reviewed the make-up of several committees and asked if the membership of the committees needs to be changed. Discussion ensued.

There being no further business, the meeting was adjourned.

SUMMARY OF ACTION ITEMS

ACTION: Directors will ensure that their department chairs begin planning for a set of 8-week courses to run October 17-December 9. A tentative listing of offerings should be ready for discussion in one week (by the September 13 directors’ meeting).