

Faculty Senate Agenda
Monday – February 8, 2010 -- 5:15 PM – Food Service

Acceptance of November Faculty Senate Minutes – *Unanimous approval*

Reports

- **Officer and Committee Reports** – Steve Betros, Treasurer reported that the Senate had monies remaining.
- **President Cabinet Report** (attachments) – Feb. and Jan. were devoted to Carliss Hyde who discussed Pell Grants and Grants that were currently being pursued, respectively. George Wilhite attended Dec. meeting with no new business to discuss.

Old Business

- **Public Posting of Course Information** – a continuation of course syllabi with additional information to be added as per SACs criteria. For specific deadlines, Department Chairs will have the information to share with their Instructors.
- **Committee for Sabbatical Policy** (attachment) – Steve Moss has compiled a Draft entitled, “Faculty Development Leave” utilizing other Universities’ policies. All Senators are asked to read the draft and send any changes/questions to Steve. In addition, each Senator should read prior to the next Faculty Senate meeting and be prepared to discuss. There has been no input from Instruction Administration as to the document even though they required the document. The Faculty Senate will proceed without input and present it at the next President’s Cabinet meeting for input instead.
- **Database for Online Syllabus and Evaluations** – Shannon White and Terry Conroy are developing the process for input of data. Instructional Administration requested two faculty to serve on the committee to as representative of the faculty as a whole.. Currently, there is no information forthcoming to the Senate on this topic since the committee has never met nor has any information about the process been forthcoming from Instructional Administration.
- **Student Evaluations of Faculty** – A discussion ensued as to what this “evaluation” entailed. Is it the Environmental Evaluation, Course Improvement, or End of Semester? No formal information has come from Instructional Administration, just word of mouth indirectly.

New Business

- **Bylaw Amendment for Election of Faculty Senate Officers** (attachment) – basic changes are that the Faculty Senate will elect officers rather than a campus-wide vote since the campus-wide turnout is poor.
- **Bylaw Amendment for Ombudsmen** (attachment) – due to a previous circumstance where the Faculty Senate Ombudsman was required to represent a Faculty member within their own cluster, it was determined that an additional Ombudsmen would be elected from separate instructional clusters or divisions to prevent any backlash against the Ombudsman in a particular cluster they are a faculty member of.
- **Clinical, internship, and cooperative agreement forms** – TSTC Systems is reviewing these agreements to compile into a document that all technologies/departments will utilize for their students.
- **IT lateral integration** – TSTC Systems will be head all integration.
- **Uniform degree plans for all programs** – TSTC Systems will incorporate degree plans to insure that all campuses are offering the same degrees (same classes).

- **Charter: Technical Programs Common Curricula System-wide** – TSTC Systems will incorporate common curricula to insure that all campuses are offering the same classes (lectures) for common courses via Curricula Coordinators.
- **Charter: Delivery System-wide** – All TSTC campuses will be as one campus to insure common degrees and common classes.
- **Documentation of Learning Assessment, Improvement, and Change** – SACs criteria (Department Chairs will have the deadlines and specifics).
- **Common Academic Course in Colleague** – TSTC Systems has assimilated all academic courses (i.e. ENGL 1301 in Waco is the same as ENGL 1301 in Marshall).
- **ES.3.02 Scholastic Standards** – ES 3.02 is to address those students who continue to be on scholastic probation. What 3.02 will insure is that students that fail to maintain a 2.0 or better will fall within the federal guidelines of being held out a year. Faculty Senate voted for approval.
- **Course Outcomes** – this topic deals with assessments that each instructor was and is to prepare for Dr. Conroy to deliver to the SACs committee. Use WECM Course Outcomes only, not objectives to meet SACs requirements.
- **Program Summaries** – SACS (see Department Chair for deadlines).
- **Grading rubrics and item analysis** – SACS (see Department Chair for deadlines).
- **Description of each major assessment** (knowledge and performance) and a general description of each lecture and lab period – SACS (see Department Chair for deadlines).
- **Faculty complete input of their Curriculum Vitae** – SACS (see Department Chair for deadlines).

Discussion on System's Grievance Committee. Michelle Rachel, sent an e-mail to the Faculty Senate requiring them to nominated two faculty Senate to be part of this committee. The Waco Faculty Senate's representative to the SOS committee had been removed from the committee since the Waco faculty senate did not approve of the current document. Both the Waco Faculty and Staff Senates had voted against the Grievance policy. The Faculty Senate decided not to participate in the selection of faculty to serve on the grievance committee.

NOTICE TO ALL FACULTY SENATORS: March Meeting will be held on March 1st due to Spring Break!

A motion was made to adjourn and seconded, with full Faculty approval.

MEMBERS PRESENT:	
Auto Collision	Tracy Marshall
Biomedical Equipment	Randall Davis
Chemical	Aniruddh Hathi
Computer Maintenance	David Macik
Computer Networking	Patricia Kimberley
Diesel Equipment	Julian Alfred
Drafting and Design	Ronnie Parker
English	Lisa McNew
Food Service	Mark Schneider
Golf & Landscape	Ron Gwyn
Mathematics	Wendell Daunis
Soc/Beh Sciences	David Thomas for Sylvia Borens
Telecommunications	Renelle Gray

Web	Lynne Maxwell
Officers:	
Richard Wheet	President
Academic	Del Bullock
Personnel	Steven Moss
Parliamentarian	George Wilhite
Treasurer	Steve Betros
Secretary	Patti Tate