

**Faculty Senate Minutes  
Monday – April 14, 2008  
5:15 PM - Food Service**

**Acceptance of March Faculty Senate Minutes - accepted**

### **Reports**

- **Officer Reports - none**
- **Corporate College Faculty Compensation Committee – Del Bullock –needs more input from faculty**
- **Election Committee (George Wilhite) - Ballot box in library –go vote**
- **President’s Cabinet –see New Business for Proposed COP changes**
  - **SGA activities**
  - **COP 5.5 Gift for contribution**
  - **Paul Woodfin– Space utilization; reviewed by SK and SB. Room occupancy rate was re-evaluated and was realigned according to the 2001 rules of the Co-Board**
  - **COP14.4 Transfer and substitution-Sub academic for technical**
  - **Cop 5.1 - Name Change**
  - **COP4.23 Graduation awards-clean up language to separate actual candidate for graduation.**
  - **Immunization COP adjusted to not require immunizations**
  - **COP4.8 - align language with practice**
  - **COP 7.4 GPA calculation for student changing major – change title**
  - **TSTC procurement cards – refining process**
  - **President Stuckly is hiring a PR person to work for airport-salary paid by airport fund not the TSTC general fund**
  - **Richard Wheet suggested the proposed HR2.19 be turned into a COP**
  - **Campus E-mail office after hours**

### **Old Business**

- **HR 2.19 – Faculty Contracts – no progress**
- **Conflict Resolution – no update**
- **Determination of Good Cause for Course Drops – Proposed SOS**
- **Involuntary Student Separation/Withdrawal – Proposed COP**
- **Department Chair Job Description – no progress**
- **Space Utilization – Proposed COP**
- **Insurance – Proposed SOS**

### **New Business**

- **Faculty Ranking –review policy recording how titles are handed out. Faculty Senate is opposed to giving academic titles upon new hire as part of offer package.**
- **Proposed COP Changes:**
  - **Adding or Dropping a Course or Making a Section Change on or Before the Cut-Off Date – COP 4.8**
  - **Assignment of Transfer and Substitution Credit – COP 4.14**
  - **Admission and Registration of Students – COP 4.15**
  - **Graduation Awards – COP 4.23**
  - **Admission & Enrollment of International Students – COP 4.27**

- **Student Immunizations – COP 4.31**
- **Repeat Courses: Reporting & Calculation of Grades – COP 7.10**
- **Student Graduation – COP 7.37**
- **GPA Calculation for Student Changing Majors – COP 7.48**
- **Acceptance of Gifts – COP 5.5**
- **TSTC Procurement Card (draft)**
- **Department Chair Job Descriptions**

The job descriptions for DCs were discussed. The SOS for DC stipends was rescinded. A job description with stipends for DCs should be completed a new COP created to replace the SOS.
- **Faculty Evaluations**
  - **The technical cluster directors want to change the faculty evaluations. It could be counter productive if the evaluations change every year and the faculty does not know what they will be evaluated on until after the fact as is happening now with the MyLearning mandates. The Faculty Senate, at this point in time, recommends that we stay with the current SOS that we have been using for the last seven years.**
  - **Reevaluation of previous evaluations – instructors may be penalized if they do not have syllabus and grade book online. Discussion ensued regarding the posting of grades and syllabus. The Faculty Senate, as with a previous vote, wishes the grade reporting to be at the discretion of the faculty of record and not the administration. Grades have traditionally been between the faculty and the student without interference or mandates from administrators.**

**Adjourned—6:13pm**